

# Colfax Park and Recreation Auxiliary Board

## August 8, 2018 Meeting Minutes

### I. Attendees & Guests

Kim Seebeck	Doug Garrett	Kathy Dickerson
Shannon Harding	Greg Rhames	Pete Parvi
Mary Dell Flattery	Patrick Utz	Dave Mast
Jeff Davidson		

### II. Topics for Discussion

**Agenda Approval** – Kim Seebeck invited a motion to approve the agenda. So moved by Shannon Harding; 2<sup>nd</sup> by Mary Dell Flattery. Motion approved.

**Guest** – Glenn Jesse [interested in volunteering at the park].

**Financials** – Kathy Dickerson presented the financial report.

#### **Account Balances as of 8/8/18:**

- Savings:
  - Balance: \$72,151.38
- Checking:
  - Balance: \$2,220.90
- Cash Accounts:
  - Petty Cash - Archery: \$100.00

Greg Rhames moved to approve the financials; 2<sup>nd</sup> by Doug Garrett. Motion approved.

**Approval of Minutes from July 11<sup>th</sup> Meeting** – Shannon moved for approval; 2<sup>nd</sup> by Patrick Utz. Motion approved.

## Committee Reports

- **Promotions Committee** – Mary Dell provided a brief report on the concert and disc golf fundraisers. As a result, the committee has a recommendation for 2019. Kim shared a handout with the Board. The recommendation is the Board cease putting on the concerts; they're labor and planning intensive, as well as expensive. We're not getting a good return on our investment. In its place, it was suggested the Board put on a duathlon at the park, perhaps running and kayaking. Discussion ensued.
- **Operations/Planning Committee** – A workday has been scheduled for the 18th – the Boy Scouts will be coming out to put together the remaining picnic tables; they'll also be cleaning up the shoreline. Doug reported that we still need people to volunteer for closing the park as there are a "lot of holes in the calendar." Doug and Greg talked about the possibility of adding five more campsites for next season – those sites would be located to the east of the existing campsites and offer more shade.
- **Nominations Committee** – Don Edwards & Kent Deal are absent. No report.
- **Review Existing Board Membership/Committee Assignments** – Discussion regarding attendance and participation of Board members and recruitment of more active members.

## Old Business

***Watercraft Rental Shelter - Update*** – The shelter has been completed. A brief discussion was had concerning the future addition of some form of storage off of the back side.

***Eagle Scout Project/Camping Registration Kiosk - Update*** – Doug reported the roof has not yet been completed on the camping registration kiosk. If the scouts do not complete it, we will do it ourselves. Shannon commented that the Eagle Scout project has been problematic from the start – it was late to begin and now months and months later it's still not complete.

***Red Bridge Update*** – Jeff Davidson advised the Board that the senior Engineering class out of the University of Iowa is going to be involved with the effort to Save the Red Bridge. More particularly, Jeff discussed what the students will generate by their participation – preparation of a report that can be given to any engineering firm when we're ready to move forward with the project. They'll begin this fall semester. Relatedly, Dave Mast reported that Abstracts will be clarifying the ownership of land on south side of river in the very near future as there had been some confusion regarding ownership of the surrounding parcels.

### **Grant Applications Report:**

*Paint Iowa Beautiful/Interior Block Building Completion* – Tony Edwards has also offered to paint the interior west half of the block building. He hopes to begin by the end of this week or next. The colors will remain consistent: white with brown trim. Doug reported that Dennis Farland had indicated to him that a gentleman by the name of Tony Rempp is willing to paint our logo on the side of the office building and on the pole building. So it is anticipated that we'll use some portion of the grant funds for blue and green paint in order to accomplish that project.

*Prairie Meadows Community Betterment/Post & Cable Fence* – We are awaiting receipt of the funding. In any event, the project will be completed this fall.

*Jasper County Foundation/30 Picnic Tables* – The materials have all been purchased and delivered. In fact, 20 of the tables have been constructed and set out around the park. As indicated earlier, the 18th is a workday and an area Boy Scout troop will be completing construction of the remainder of the picnic tables after enjoying a morning of kayaking.

***Pump and Test Water on Large Well Head at QSP*** – The water still hasn't been tested; Doug spoke with Bob Rhone this week. Bob indicated he hopes to get to it soon.

***ADA Fishing Dock*** – Greg shared with the Board two conceptual pictures of an ADA compliant fishing dock on the public or west lake. These are just concept drawings. Discussion ensued. The project, in addition to the cost of the dock itself, would involve pouring concrete from the parking lot between the camping and kayak kiosks, down to the lake, to the south side of the boat launch as it exists. The dock itself would extend into lake about 40 feet and would be completely ADA complaint. It was decided a committee would be formed to develop the project scope and estimate costs. In the meantime, fundraising for the dock can begin and any proceeds will be earmarked separately for the project.

***Donation/Volunteer Envelopes*** – The Board was advised that the new volunteer envelopes are now available out at the park, maintained on the left hand side of the camping registration kiosk. Additionally, the new brochures are available there as well. Doug indicated he has posted about it on Facebook.

### **New Business**

***Beach Potential*** – Linder Construction has offered to come out and build the beach for QSP in the area designated on the long range plan. They would come in with scoop and two large bulldozers to scoop out from the center and create a berm where shoreline is, dig up

toward the hill, then open the two corners. No payment by QSP would be required – the costs, including labor, would be covered by Linder. Greg reported that we should know more after the 18th. Nancy Earles with the City will be checking on related insurance issues: what rules and signage might be required for a beach, etc.

***Intern Sharing*** – Doug suggested hiring an intern at \$12/hour, 40 hours a week, for a total period of 12 weeks during the summer seasons. Doing so allows for the potential of having someone present at the park on a regular basis, and could involve his/her presence at other area parks as well. The intern could put on summer programs and take on some park responsibilities currently covered by the Board, e.g., closing the park. An estimated total cost for hiring a summer intern is \$5,760. Could this expense be shared with the City? Discussion ensued.

**Adjournment** – Greg moved to adjourn; 2<sup>nd</sup> by Kathy. Motion approved.