

Colfax Park and Recreation Auxiliary Board

January 8, 2020 Meeting Minutes

I. Attendees

Kim Seebeck	Doug Garrett	Shannon Pell
Greg Rhames	Pete Parvi	Don Edwards
Mary Dell Flattery	Pat Utz	Dave Mast
Wade Wagoner	Brad Magg	Linda Darrock

II. Guests

Brad Magg addressed the Board along with Colfax City Administrator Wade Wagoner. See *Old Business* below.

III. Topics for Discussion

Agenda Approval – Board President Kim Seebeck invited a motion to approve the agenda. Shannon Pell moved to approve with minor correction to a date; 2nd by Pete Parvi. Motion approved.

Approval of Minutes from October 9 & November 13 – Shannon advised that the handwritten notes from the October Board meeting (wherein she experienced computer problems and was required to take notes on paper) have been lost following a recent move. As to the November 13th minutes, Greg Rhames moved to approve; 2nd by Pete.

Financials – Kathy Dickerson was unavailable; no report presented on this occasion.

Committee Reports

- **Operation/Planning Committee** – Doug Garrett provided an update regarding kybo rental costs. Priority Sanitation out of Pella has provided a quote for an ADA kybo at \$100/mo and \$75/mo for regular kybos. The quotation reveals a considerable savings over what Quarry Springs Park (QSP) presently pays for kybos from Jimmy's Johns. Further, Doug reported the City uses Priority Sanitation for its kybo needs. Doug suggested the Board may wish to vote on a change in providers. Shannon moved to approve entering a contract (April through October) with Priority Sanitation in order to take advantage of the cost savings; 2nd by Greg. Doug asked about park bench

selection and discussion ensued about efforts made to date. Pete and Doug have identified areas for bench placement within the park: on the dike trail, four could be placed; a fifth could be placed on isthmus. Further discussion ensued but no decision was reached. Next, regarding the farm land lease, Doug reported the lease has been put together, and he's in the process of finalizing it and has requested a copy of the lessee's insurance. Doug noted the City Attorney will have to approve the lease, but Wade has offered to work with Nancy Earles at City Hall. Moving on, Doug advised the Board that some more telephone poles have been moved so that, other than where pathways cross the trails, there are poles at the east end to block traffic from going into undesignated areas and tearing up QSP. Doug also suggests doing something with the poles behind the western most osprey nest to create a parking area there. He acknowledged that the committee would still have to create cable fencing with padlocks to keep people out of other areas. Doug estimates another 9 clamshells would need to be installed. Greg indicated he would handle it and ask that his son Ryan assist him. Doug reported further that Denny Lester will continue to deliver telephone poles and to lay them out. Another possible placement of the poles is the area leaving the campsites. Discussion involved the remainder of the black plastic, heavy duty tubes cut by Don Edwards and used near the picnic/pole barn area. Holes could be drilled and those could be used for parking blocks with rebar driven into the sand to keep people out of portions of the new campground; that material could also be placed in new campsites where helpful. It was noted that more woodchips need to be added to the campground to more definitively mark parking areas. Finally, Pete reported that he and his son are building another ½ mile of trail in the park – it's not finished yet but it's in the works.

- **Promotions Committee** – Mary Dell reported the Board will be putting on the annual Kids Fishing Derby on the first Saturday in June and, further, that Paddle Skedaddle (3.5 mi walk/run & 2 mi kayak race) will be held on the last Saturday in June (6/27). Discussion was had concerning the cost and quality of t-shirts for the event. Greg volunteered to get another quote or two for t-shirts for Paddle Skedaddle before the next committee meeting. Kim reported she has reached out to Jason Truman at Bass Pro Shops to apply for prizes to be awarded at the Kids Fishing Derby. Kim also advised that she will begin to build a budget for Paddle Skedaddle. Shannon volunteered to donate the hot dogs and hot dog buns for the Kids Fishing Derby.

Old Business

- **QSP Project List Review/Outcome of December Meeting** – Kim provided the Board with an updated handout concerning QSP working projects. Notably, the RV Campground/Restroom project is revenue driven. Discussion ensued about the other various line items. Returning to

the RV Campground/Restroom, Wade addressed the Board regarding some research he conducted. Wade provided a handout to the Board with rough estimates regarding costs for undertaking the project, the revenue it might generate, and how QSP might fund it. Wade reviewed that handout with the Board and discussion ensued. The design and location need to be fleshed out and it was noted a committee should be formed for that purpose. Wade reported that conventional financing for 80% of the project sets up a nice possibility for a Prairie Meadows Legacy Grant to cover the last 20% (a legacy grant involves a project exceeding \$100k). Further discussion ensued and involved the suggestion for taking the present park office, gutting and remodeling it into a restroom/shower house.

- **Strategy/Committee Formation on Water/Sewer/RV Camping** – A committee was identified and members will include Kim, Doug, Greg and Kyle Ament.
- **Reading Signs Posted in Park/Update and Discussion** – Brad Magg & Wade addressed the Board. Discussion ensued about placement location and a stand-alone post. Shannon recommends a single sign be placed near the camping registration kiosk, to left of the bulletin board as that location is appropriate for notices. Pat Utz noted some high school students are interested in creating book houses for City parks (similar to the one outside Colfax Dental), so if that project comes to be, any sign could be placed near the book house on a stand-alone post. Wade will contact Public Works about putting the sign back up.

New Business

February 2020 Board Meeting – It was determined the Board would meet on an irregular date in order to accommodate several Board members' schedules: Wednesday, February 19, 2020, at 6:30 p.m. at Colfax Methodist Church.

Adjournment – Greg moved to adjourn; 2nd by Pete. Motion passed.