**Colfax Park and Recreation Auxiliary Board**

**6:30 pm November 11, 2015 Agenda Colfax 1st United Methodist Church**

I. Agenda Approval **– Motion to approve by Don Edwards. 2nd by Kent Deal.**

* **Update on Keith Russell – No further surgeries. Will need to take out a rod in leg in about 2-3 months. Wants to go south for winter and is optimistic.**

### II. Confluence Update

* **Main contacts are Matt Carlile, Jim Host, Christopher Shires, Scott Almada.**
* **See this site for more info:** [**http://www.thinkconfluence.com/firm/people/**](http://www.thinkconfluence.com/firm/people/)
* **Matt Carlile was in attendance and gave update on the timeline of the confluence plan:**
  + **Data Gathering : 10/26/2015 – 12/16/2015.**
  + **Planning Charrette : 01/01/2016 – 01/13/2016. Putting all the pieces from the stakeholder meetings and data gathering.**
  + **Master Plan Concept Development : 01/14/2016 – 03/16/16**
  + **Finalize Master Plan : 03/17/2016 – 05/04/2016**
* **Steering Committee Kick-off**
  + **Project Goals: Recreation, Economic Development, Education, Self-Sustaining, Feasible, Open and Flexible to Users, Year Round Use, Events, Entrance to City and Connection to City, Character**
  + **Guiding Principles : Maintain our values, Make it safe, Promote health, designed for everybody, regional draw, feature recreation, sustainable – environmental and economic, low maintenance, resilient to flooding**
  + **25-30 potential stakeholders**
  + **Site Walk with design team and steering committee / PAB**
  + **Next step: Schedule Stakeholder meetings – Targeting December 16 & 17. What’s your perspective of what the park should be? What’s your vision what will work and what won’t?**
  + **Stakeholder list**
    - **Colfax City**
    - **Colfax Mayor**
    - **Dave Mast – Main Street**
    - **Emily Perry – Main Street**
    - **Schlosser Trust**
    - **C-M School Foundation**
    - **Brandt Fox – Fishing club**
    - **Kum & Go**
    - **Iowa DNR**
    - **Historical Society**
    - **I-80 Farms (Talsma)**
    - **Beck’s Hybrid**
    - **Casey’s**
    - **Mike Brown (RV Dealer)**
    - **Dan Kelley – State Rep.**
    - **Chaz Allen – State Senator**
    - **Dennis Black – Former State Senator**
    - **County Supervisors**
    - **JCCB Director – Ker Van zante**
    - **Prairie City – Manny Toribio**
    - **Newton Parks**
    - **C-M School District**
    - **Jasper County Fair Board**
    - **Keep Iowa Beautiful**
    - **Iowa State University**
    - **JEDCO – Chaz Allen**
    - **Council Iowa Speedway**
    - **Iowa DOT**
    - **Iowa Heartland RC&D – Haylea Wilson and Sheila Navis**
    - **Prairie Meadows**
    - **Bass Pro**
    - **Adventureland**
    - **FEI**
    - **Scheel’s**
    - **Mojo Cyclery (Newton)**
    - **Mingo Men’s Club**
    - **School Teachers and students**
* **Want to get a drone back out to take more videos and photos. Today and last time they were here it was very windy.**
* **Promotions committee wants to know what we want to market. Will look into December 16th meeting with stakeholders to be a public meeting at the high school.**

III. Guests **– In attendance: Pete Parvi, Kyle Amendt, Connor Jones, Danae Edwards, Matt Carlile, Dave Mast, Kent Deal, Don Edwards, Darla Edwards, Doug Garrett, Kim Seebeck, Jeff Davidson, Karla Jones, Patrick Utz, Linda Darrock, Karen Russell**

### IV. Approval of Financials

* **Savings**
  + **Savings:**
    - **Interest Income: $51.01**
    - **Balance: $200,261.50**
  + **Checking**
    - **Interest Income: $1.67**
    - **Softball income: $600**
    - **Expenses:** 
      * **Gingerich: $2,000**
      * **Russell: $800**
      * **Edwards: $349.83**
      * **Garrett: $509.76**
      * **Utz: $74.50**
    - **Checking Balance: $15,312.32**
* **Original contact to fix the roof for less than 16k won’t be able to complete the work as they are too busy. Amish group recommended by George Dickerson will complete fixing of the building for 14k and will get it done in November. They are ordering the trusses, which takes 2-3 weeks.**
* **Linda Darrock made a motion to transfer 20k from savings to checking to pay for the roof and fixing the doors. 2nd by Kim Seebeck. Motion approved.**
* **Dave Mast brought up Insurance policy we have called Directors and officers liability insurance. Basically, executive board is covered in case of embezzlement. Insurance company want updates in the case of a variance of the asset size greater than 10%. When we originally setup insurance it was based on our assets. Checking and savings balances have fluctuated and Dave will keep an eye on the assets as we’re receiving money and making payments. Discussed that REAP grant was awarded to city and is not making into our checking/savings accounts.**

V. Approval of Minutes from October 7 and 14th meetings – **Motion made to approve meeting minutes by Kent Deal. 2nd by Connor Jones. Motion approved.**

### VI. Committee Reports

#### a. Operations / Planning –

* **Worked on the pole barn and got the doors tied down.**
* **Need to replace an entry door and put a pole in for support.**
* **We purchased 2 steel doors for the weigh station and Craig Johnson who worked on the ramps at Keith & Karen’s will help install them.**
* **Paul from Window World said he is going to donate 20 windows we can frame into the cinder block building. Two doors on the cinder block building are 52’’ wide. Fair maximum for fixing doors and framing the windows would be up to $1,200.**
* **Kim Seebeck made a motion to approve spending up to $1,200 on these projects. 2nd by Linda Darrock. Motion approved.**
* **Don wants to meet with Kathy from the city to setup an account with Menards so we can avoid paying sales tax on materials we purchase.**
* **Midamerican will back on 11/12/15 to hookup the electricity in the weigh station.**

#### b. Promotions (website update) –

* **Meeting on 11/10/2015. Identifying events for 2016. Where would they fit in the schedule. High level brainstorming session.**
* **Talked about the website. Patrick is making good progress and is inviting feedback on the site:** [**www.colfaxnorthpark.com**](http://www.colfaxnorthpark.com)
* **Please invite people to like our facebook page and share posts to get the word out.**

c. Steering Committee **– Really excited about the project.**

d. Nominations –

* **Dave will have to step down from treasurer because he is set to become mayor in January.**
* **Curt Small appears interested in the project so we’ll reach out to him to gauge of his level interest.**
* **Nominating committee is coming up with names and talking to people to join our board and committees.**

## Old Business

### VII. Grant Updates

* Trees forever grant appears has not been awarded but we’ve heard there’s a very good chance we’ll be approved. They are behind on giving awards.

### VIII. REAP Meeting Update –

* **Jeff and Doug were the only Jasper county attendees.**
* **Tami went through the grants that were given and really gave special recognition to ours. Director of the DNR was there and was interested in watching our project take off.**
* **Kyle mentioned that the DNR guidelines are pretty loose how we spend the money. We’ll be under the city guidelines for bidding the work.**
* **Want to work with confluence and master plan to determine exactly what we want the shorelines to look like before we make too many decisions.**

IX. Fishing Meeting Planning **–**

* **We haven’t talked about how to deal with fishing. Outstanding questions: What are we going to do and when will we do it? Size limits? Catch and release only?**
* **Doug is hoping to get public input. Will look into getting something scheduled in the near future.**

## New Business

X. Precision Pipeline Lease –

* **Doug has been contacted about leasing land for $8,000 a month to utilize a portion of the park for use during the laying of the pipeline, if approved by Iowa Utilities board.**
* **Outstanding question is if we move to pass this, what legal description do they need for the contract and how much information do we need to pass along to the assessor. Decided to not worry until we approve it.**
* **Linda Darrock expressed concern about the lease is the association of us being connected to the pipeline. We’re trying to build not only a good relationship with Beck’s, but a long-term lasting relationship as well of working together. Worried about their opinion on the subject.**
* **Opinion by Danae Edwards is if we move forward, we need to focus on promoting how they are donating time, money, and people to help our park. Making lemonade out of lemons.**
* **Doug made point that whatever land they would rent we wouldn’t close off the park entirely. Final decision would need to be passed by the city council.**
* **Kent Deal makes a motion to have a conversation with Beck’s and see how they feel about it and get their take on the issue. Would then have a special board meeting based on how the conversation goes for continued discussion. Don Edwards 2nd motion. Motion approved.**

### XI. Fundraisers

**1. Fishing Tournament**

**2. Scuba Gathering**

XII. Adjournment

* **Karen makes a motion to adjourn the meeting. Kim Seebeck 2nd. Motion approved.**

### Announcements:

**Trails Meeting with Iowa Heartland RCD Colfax-Mingo HS Cafeteria 6:30 pm Tuesday December 8th**

**Iowa Living Roadways Annual Celebration at Gateway Center in Ames - Beautifying the landscape of 117 between the North Park and the Mineral Springs Park.   
Friday November 20th 8:30 am to 3:30 pm**