

Colfax Park and Recreation Auxiliary Board

April 9, 2019 Meeting Minutes

I. Attendees & Guests

Kim Seebeck	Doug Garrett	Kathy Dickerson
Shannon Pell	Greg Rhames	Pete Parvi
Brad Hagarty	Mary Dell Flattery	Kevin Hartgers
Patrick Utz	Dave Mast	Randy Bieghler (guest)
Chris Miller (guest)	Jessica Miller (guest)	Chad Miller (guest)

II. Topics for Discussion

Guests - Randy Bieghler owns Iowa Central Icesticks LLC. He is interested in putting on several fishing tournaments during the year and proposed a kayak fishing event at the park. Mr. Bieghler provided a handout to the Board and presented his idea for a tournament to be held possibly June 30th. Discussion ensued and questions from the Board were answered. Mr. Bieghler agreed to provide the Board with further information following discussion.

Chris Miller and his wife Jessica, together with Chris's brother Chad Miller, wish to put on a fundraiser at the park for Parkinson's Disease Awareness and hope to make it an annual event to honor the memory of their grandfather. The event would involve families coming out to picnic and fish, and rent kayaks if they wish. They're hoping about 80 people would attend this year for an event in late August or early September. Discussion ensued thereafter.

Agenda Approval – Kim Seebeck invited a motion to approve the agenda. So moved by Doug Garrett; 2nd by Mary Dell Flattery. Motion approved.

Financials – Kathy Dickerson presented the financial report:

Account Balances as of 4/9/19:

- Savings:
 - Balance: \$77,316.09
- Checking:
 - Balance: \$4,818.88

- Cash Accounts:
Petty Cash - Archery: \$100.00
- Overall Total: \$82,234.97

Shannon Pell moved to approve the financial report; 2nd by Pete Parvi. Motion approved.

Approval of Minutes from March 13th Meeting – Brad Hagarty moved to approve the minutes; 2nd by Greg Rhames. Motion approved.

Committee Reports

- **Operation/Planning Committee** – Doug reported that Bob Rhone’s crew put the posts up the east road, encountering more rock underground than anticipated. Work continues on the upper portion of the road and will also involve the new campground area and new parking area behind Kum ‘n Go. Pete reported that work on the bike trail continues: they’re starting another trail on the north side of the dike. Discussion ensued. Doug further reported there will be a workday this Saturday to organize the pole and block buildings in anticipation of the 5th grade class outings. Next, Doug reported that unused windows previously donated to the park have been donated to Habitat for Humanity. Additionally, Greg has been given the use of the east and middle bays of the east end of the block building for Quarry Springs Outfitters. He will be adding signage soon. Next, Doug reported he is still waiting to hear back from Kum n’ Go about whether they’ll do a sidewalk down the hill to join the park road behind the store. They’re supposed to get back to the manager there any day. Doug further noted that Tony Edwards will finish painting the inside of block building when the weather warms up, and Kevin Hartgers has already turned the water back on at the park. Thereafter, discussion ensued about locking up the park and the police department’s assistance moving forward. It was decided we would ask the PD to continue locking up the park. The Board will continue handling all paperwork and deposits related to camping registration and, as a result, that will require Board member volunteer participation. Doug will report back to the Board once he has had an opportunity to speak with Chief Summy. Finally, Doug reported that no further Op/Planning committee meeting is scheduled at this time.
- **Promotions Committee** – Mary Dell reported that the Kid’s Fishing Derby event planning is on track. She noted that hot dogs have been provided by RD Streeter’s wife Dee and that Bass Pro provided numerous prizes. Additionally, the committee is working on the Paddle Skedaddle Duathlon, and in particular is looking to add sponsors

for the event. Mary Dell has been working with Fleet Feet in Des Moines as well. She noted volunteers will be needed for both events. Volunteer sign-ups for the Kids Fishing Derby will be circulated at the next Board meeting. Shannon advised the QSP water bottles have arrived (and a bottle was displayed at the meeting). Mary Dell noted the committee and Board members need to distribute and/or display event posters and QR Code 5x7 cards. Thus far, there are four registrants for the event. Finally, the next promotions committee meeting will be held Wednesday, April 24th at 6:30 p.m. at the park office.

Old Business

Entrance Sign – Kim reported that Sign Pro has been out to the park and has started preparations for installation of the new sign. Greg reported that equipment/material costs for adding lighting on the new sign will cost about \$200. We are awaiting a quote for boring under the entrance road to get from the outlet box/meter face to the electrical post nearest the sign. It was noted that we will need to create a map of any electrical we add so we'll have that on file for future park infrastructure projects.

Update on Red Bridge – Kim advised that she, Doug and Joe Otto attended a City Council Workshop recently. There, Joe presented a Draft Resolution for review by the City Council at their meeting. Relatedly, Kim invited a motion wherein the Board accepts the fiduciary responsibility of financial oversight for the Red Bridge project, involving any transaction in the effort to move Red Bridge to Colfax; accepting the fiduciary duty does *not* involve the Board taking any ownership of the bridge itself at present. These are merely oversight duties. Greg so moved; 2nd by Brad. Motion approved.

Tables & Cart Update – Kim reported the new tables and cart, funded in part by grants and a cash donation, have arrived.

Grant Status Update – No report as no grants have been applied for thus far this year.

New Business

May Meeting – Annual Election of Officers – Kim advised and reminded the Board that at the **May 8, 2019, 6:30 p.m. meeting at the Colfax Methodist Church**, annual elections will occur concerning office holders and Board members. Shannon encouraged anyone interested in taking over as Board secretary to come forward.

Name Change – Please note Shannon's surname has been restored to her maiden name (Shannon Pell) as noted in these minutes.

Adjournment – Shannon moved to adjourn; 2nd by Kevin. Motion approved.