

# Colfax Park and Recreation Auxiliary Board

## June 13, 2018 Meeting Minutes

### I. Attendees & Guests

Kim Seebeck	Doug Garrett	Kathy Dickerson
Shannon Harding	Greg Rhames	Pete Parvi
Mary Dell Flattery	Don Edwards	Dennis Farland
Kevin Hartgers	Patrick Utz	Dave Mast
Darla Edwards	Linda Bodikker	

### II. Topics for Discussion

**Agenda Approval** – Kim Seebeck invited a motion to approve the agenda. So moved by Shannon Harding; 2<sup>nd</sup> by Mary Dell Flattery. Motion approved.

**Guest Speakers** – None.

**Financials** – Kathy Dickerson presented the financial report.

#### **Account Balances as of 6/13/18:**

- Savings:
  - Balance: \$78,119.08
- Checking:
  - Balance: \$2,435.30
- Cash Accounts:
  - Petty Cash - Archery: \$250.00

Greg Rhames reported Quarry Springs Outfitters will be submitting a check to QSP for \$87, representing its concessionaire fees.

Shannon moved to approve the financials; 2<sup>nd</sup> by Pete Parvi. Motion approved.

**Approval of Minutes from May 9<sup>th</sup> Meeting** – Greg moved for approval; 2<sup>nd</sup> by Dennis Farland. Motion approved.

## Committee Reports

- **Promotions Committee** – The Kids Fishing Derby went fairly well, although the weather was not cooperative, likely accounting for not as many kids participating. Each participant got 2 prizes and had a great time. A hearty thank you to all who volunteered. Pat Utz reported that the event photograph posted on Facebook had nearly 8,000 views – so we’re promoting the park even if attendance wasn’t good. Mary Dell reminded the Board to sell tickets to Rock the Quarry (RTQ) because we need this fundraiser to be successful. As it stands, we have \$6,800 in sponsorships thus far and our costs are about \$8,700. So ticket sales for RTQ will be key. Continue to get sponsors or donations, if possible. Doug Garrett reported there remain four board members who have not picked up their tickets to sell. In Doug’s opinion, this should be the last RTQ concert or we need yet new board members willing to participate. Next, Mary Dell indicated the photography contest is coming back on a quarterly basis and a Facebook announcement has been posted in that regard. Voting for best photograph will be done via the Facebook page and prizes will still be awarded. Kayak rental coupons were suggested; Greg said he’s willing to donate those. Darla Edwards shared that a customer of hers inquired whether the photography contest can be categorized as an “Event” on Facebook. Discussion ensued.

- **Operations/Planning Committee** – Doug reported the weather hasn’t cooperated for purposes of projects, and the committee has not had a lot of volunteers. It is working on watering trees because the weather is heating up. The committee would love to have other people help empty the trash cans– a lot of people are using the park and the trash is heavy. Current projects include the need to move the ice freezer in the block building, some weeding and mowing is needed at Lewis Park, and bushwhacking is also needed around three holes before the upcoming tournament. Don Edwards reported that he’s recruited another volunteer mower. Greg regularly mows out at QSP and Kyle Ament has also mowed portions of the park. Next, Doug reported that self-registration camping is now available. A new sign directs folks to kiosk – park rules are there in addition to the directions for completing self-registration. In the future, the person closing the park will need to check the kiosk, and in particular the round metal tube with a slot that has envelopes in a clear holder on its side. The self-registrant completes the registration envelope and puts the money in the envelope, then deposits the envelope in the tube. It’s padlocked and there’s a key for it that will be stored in the top right drawer of park office desk. There will also be a key to the kiosk’s bulletin board on the same keychain. A cash bag is kept in the bottom drawer of the desk in the office, and the sealed envelopes are to be placed inside. Doug will go through it on Mondays and prepare any deposit. Camping is available 7 days a week,

but no more than 14 days in a row by any camper. A second envelope might be designed and offered for those interested in volunteering and/or donating money to QSP – like a church offering envelope. Next, discussion ensued regarding the time of park closure – sunset versus a definitive time. Opening time is 6:30 a.m. and that’s because the Public Works Department starts then. Don and Greg discussed the windows to be replaced in the block building, and the strategy for doing so. Doug indicated that while no workdays have been scheduled lately, the block building needs to be cleaned out before the concert. That is now set that for Saturday, June 23rd. Everything on east and west sides will need to be moved out. Mary Dell asked that everyone sign up to volunteer at RTQ and a volunteer sign-up sheet was circulated.

## **Old Business**

***2018 Concert/Relax in Colfax Promotion/Newton Newspaper*** – Ads are ongoing. 17 people are entered to win the contest. Doug hasn’t checked with Hy-Vee regarding RTQ ticket sales and noted that only a couple tickets have been sold online thus far. But it is likely people are waiting to see how the weather may factor in as the concert date nears. Lastly, Doug noted that he will be interviewed on air soon and Kim will also participate in a recorded interview.

***Update Iowa Tourism Grant Brochure*** – Doug reported that the City is doing their own brochure with Mingo and the high school. QSP’s new brochure will soon be printed and paid for with the appropriate grant funds.

***Watercraft Rental Shelter*** – Greg reported that he will get out to the park this week to finish the rebar so the concrete can be completed. Once the concrete is done, the posts can go up. Discussion was had between Doug and Greg regarding the roofing to be used on the shelter. Next, Greg advised he’d like to work with disabled groups for free kayak days in conjunction with a fundraiser for an ADA-complaint floating dock. The Board was advised that a dock on any body of water in Iowa requires a permit and is regulated. The other issue to remember with an ADA dock is the requirement that cement walkways be installed to and from the dock and the available parking area. Discussion ensued regarding erosion and the west lake versus the north lake for purposes of a future ADA dock.

***Red Bridge Update*** – Doug advised the Board that the most recent update can be viewed on the *Citizens in Support of Restoration and Preservation of Red Bridge’s* Facebook page, and in particular, the entry by Joe Otto dated June 8.

**Grant Applications Report:**

*Paint Iowa Beautiful/Interior Block Building Completion* – Doug reported that QSP can get 8 gallons whenever the Board is ready to paint. Discussion ensued and Board will consider the issue on the June 23rd workday.

*Trees Please/Trees Planning Update* – The report or update has been submitted and accepted. Trees Please plans to use QSP info and pictures in their future media.

*Prairie Meadows Community Betterment/Post & Cable Fence* – Still waiting on a decision.

*Jasper County Foundation/30 Picnic Tables* – Still waiting on a decision.

***Pump and Test Water on Large Well Head at QSP*** – The water still hasn't been tested; Doug will check with Bob Rhone regarding status.

***RTQ Hotel Rooms for Relax in Colfax Promotion*** – There arose an issue with the Microtel regarding the rooms it previously indicated would be donated for the fundraising promotion. The new manager reported she could no longer honor the original offer. We can however receive the needed rooms at a discounted rate. 5 rooms have been reserved at \$72.80 plus tax per room, for a total cost of \$364. Shannon moved to approve the expenditure of \$364 to cover the cost of the hotel rooms; 2<sup>nd</sup> by Greg. Motion approved.

***Disc Golf Update/July 7th*** – See Operations report above. QSP's Facebook page has tournament info. If anyone else would like to help with this event, volunteers are certainly welcome. 50-60 participants are expected per the Des Moines group Doug has been working with.

***City of Colfax Park Board*** – Kim reported that she, Doug, Kathy and Shannon recently met with Dave Mast and Nancy Earles at City Hall concerning the possibility of rolling the Colfax Park and Recreation Auxiliary Board into the City of Colfax Park Board. Exploration is ongoing so there is nothing to report or present to the Board at this time. However, the Executive Committee will continue to keep the Board apprised.

***Baxter School Visit May 16<sup>th</sup>*** - Doug reported 200 kids and over 50 parents from the Baxter area visited the park on May 16.

**New Business**

***Benches purchased by Dennis Farland*** – Dennis purchased two park benches recently, intended for QSP, valued at about \$100 each. Discussion ensued concerning style and appearance of the benches as it relates to the aesthetic of the park sought by the Board. The

two benches can be used somewhere in the park even if these benches are not the style ultimately selected by the Board as a voting whole. Kathy moved to reimburse Dennis the sum of \$209.88; 2<sup>nd</sup> by Greg. Motion approved.

***ADA Fishing Dock*** – Doug advised that Tony Edwards was also interested in this issue, but was not in attendance at this evening's meeting. See Watercraft Rental Shelter discussion above.

***Hometown Pride/Iowa State Fair*** - If any Board member wishes to attend the Iowa State Fair for free, he or she may do so by agreeing to volunteer at the Keep Iowa Beautiful booth for a period of four hours during the Fair. See Doug for further details if interested.

**Adjournment** – Greg moved to adjourn; 2<sup>nd</sup> by Doug. Motion approved.