

Colfax Park and Recreation Auxiliary Board

November 9, 2016 Meeting Minutes

I. Attendees & Guests

Doug Garrett	Greg Rhames	Don Edwards
Shannon Harding	Kathy Dickerson	Pete Parvi
Dave Mast	Karen Russell	Pat Utz
Terry Edwards	Dennis Farland	Kim Seebeck
Darla Edwards	Brad Hagerty	

II. Topics for Discussion

Agenda Approval – Motion by Kim Seebeck to approve agenda. 2nd by Greg Rhames. Motion approved.

Guests – Brad Hagerty introduced himself to the board and indicated his interest in becoming involved.

Announcements – Doug Garrett reported he met with Tracy Hook today re foundation building. The foundation has a meeting on 22nd; Doug will attend and talk about bringing water through their property, as well as the potential of doing the dog park nearby. He noted the potential for partnering with the foundation on a PE class for canoe/kayak and/or archery. As most are aware, our stop sign was confiscated by a local resident and employee of state DOT who wrongly assumed the sign had been erected on state property. Dave Mast called the DOT because the area involved is actually city property. Following that contact, DOT representatives came out to the park on Monday. By the end of the day, both our stop sign and the one as you exit the Kum n Go parking lot were back in place. In the future, the DOT can be contacted to obtain a permit that may allow for temporary signs to be placed on their property. Lastly, next Wednesday, Doug, Dave, Greg, and Shannon Harding will meet with City Clerk and others re some issues that have popped up concerning the archery range, the potential for concessions, and the 28E agreement.

Approval of Financials – 10/12/16 through 11/9/16

- Savings:
 - Balance: \$122,709.63

- Checking:
 - Incomes:
 - Donations: \$2,645.00
 - Rental Income/Ag Lease: \$8,875.00
 - Interest: \$29.42
 - Expenses:
 - Bills & Utilities: \$65.72
 - Tax Prep/Revision: \$450.00
 - Event Expenses (Concert): \$32.58
 - Insurance: \$909.00
 - Masterdesign: \$4,699.00
 - Balance: \$12,408.10

Motion to approve financials by Pat Utz. 2nd by Greg. Motion approved.

Meeting Minutes – Minor revisions to the October minutes were suggested by Karen Russell. Don Edwards moved to approve the October 12, 2016, minutes with those corrections. 2nd by Karen. Motion approved.

Committee Reports

- **Promotions Committee** – Pat stated the promotions committee is working on finishing up thank you letters following the concert fundraiser and noted the creation of a template in the works for future use. An officer will sign the letter and copies will be kept. Any donation over \$250 requires a response on our part, but we'll be using it for all donations. It was noted that all donations should run through both Pat and Kathy Dickerson for recordkeeping purposes. Other items the committee is working on include a survey re interest in archery range – that'll be on the website soon. The committee will also be talking about tri-fold flyers at their next meeting because we're almost out of the original 500 and the cost is a few hundred dollars. Its November meeting will involve goals for 2017, and keeping interest high re social media, FB. Pat indicated that concert photos taken by Dennis Farland's granddaughter are on the website. One of the lessons learned from this year is that it's difficult to plan a big event in 2 months' time so efforts will be undertaken to start early for 2017. Lastly, a reminder: please send any pictures to Pat if you've taken them out at the park so they can be used on website.
- **Design Steering Committee** – Kim indicated that the changes suggested and electronic vote taken after the October 19th meeting had been reported to Confluence and they're working on the modified numbers. It is Kim's hope to get together with the

City Council in December. Once financials are done, the proforma will be provided by Confluence. Additionally, comparable research is being done re land values for the proposed retail space. Apparently Confluence talked to Weiland – the developer of a mall south of Bass Pro. He wants to see what we're doing – not necessarily to get them to buy in to our project but to get some valuable feedback from a developer's perspective. Karen asked whether anyone knows what Beck's gave for the land it purchased. The answer was not known. Microtel involved a 2 acre parcel, at a cost of \$70k an acre.

- **Operations/Planning Committee** – Don reported he's spoken with Tom Wilson with MidAmerican – Wilson wants to talk to his engineer and someone from the board next week regarding a transformer that would accommodate 25-40 RV campsites. There will be a Work Day at the Pole Building on Saturday. The committee advised it had no information re gravel at Manatt's; Doug indicated it's blocked in by pipe line. The committee does not yet have any information re material costs for the water line that George Dickerson has offered to install. Randy Roster has been out one day, maybe two, working on the tuck pointing of the block building. He did leave a brochure with different types or colors of paint for building. Don reported Randy is supposed to be out this weekend with a couple crew members. Finally, Don shared that Tom Wilson writes up a donation from Mid-American every year and this year it'll be given to the Colfax PAB, instead of Main Street. We should receive those funds in a couple weeks. Discussion was had regarding park use into the winter. All agreed the park should remain open. Kim noted that we need to update the volunteer closing sign-up sheet because it only goes through November. Finally, Doug noted that he added a few signs at the park concerning cross-country skiing, and no ice fishing.

- **Nomination Committee/Suggestions for Additional Members** – Doug reported that Connor Jones is going to send a letter or an email indicating his resignation from the board. Don has four gentleman interested in participating on the board: Dennis Farland, Brad Hagerty, Mike Talsma, and Tom Wilson. More particularly, Don noted that Mike Talsma could not make it this evening and that Tom Wilson may be interested in joining in the spring. Pete Parvi moved to accept the nominations of Dennis Farland and Brad Hagerty. Greg seconded. Motion approved. Kim will provide both Dennis and Brad with new member packets. The nominations of Mr. Talsma and Mr. Wilson will be addressed at a later date.

Use of Pole Building in Future-Archery – Doug checked with the insurance company re costs to insure the proposed archery range. He was advised the cost would be \$300 a year for up to 20 lanes. This coverage would be separate from and in addition to the coverage that would exist

on the City's policy. He encourages the board to purchase this separate insurance. Greg provided a handout and reviewed it with the board concerning short term and long term budget information for the proposed archery ranges. More specifically, the short term budget for the indoor archery range involves fifteen (15) 24"x24" targets at roughly \$1,200; \$300-500 for hardware, heaters, etc; and \$1,000 for improved lighting – wiring and the lights themselves. Thus, the total short term costs are about \$2,700. Budget offsets include monetary sponsorships received thus far and verbal commitments for additional sponsorships. Greg believes the targets themselves will be paid for by sponsorships alone. Brad noted the need for a range master and discussion was had. Returning to budget offsets, Greg indicated that all lumber and labor is being donated. The arrow backstopping is being donated in the form of belting from Martin Marrieta. Additionally, there is a potential donation re the needed lighting improvements. Greg plans to move as follows: that, if by December 1, we have received at least 50 percent of projected cost to open the range, that that money be used to proceed with the purchase the targets, and that we use additional board funds to cover the remaining costs with the caveat that the issues to be discussed at next week's meeting with members of the board, the City and City Attorney are resolved favorably. Next, Greg noted the \$35,000 long term budget cost for insulating and sheet rocking the interior of the pole building, the cost of outdoor range targets, stands and hardware for the sand pit area at about \$2,000, and \$25,000 in projected costs to complete a forty (40) 3-D target range on the eastern edge of the park. Further discussion ensued.

Block Building Future Use/Remodeling Budget – As noted earlier, tuck pointing has begun and painting is being considered. Windows need to be done as well. Greg wants to finish power washing inside of the building, and noted that paint also needs to be done on the inside. Moreover, rewiring of that building is necessary: better lighting and adding 30/50 amp outlets, etc. There remains a need to put together a budget and plan for the block building's future uses. There is nothing for the board to vote on at this point.

RV Campground Development/Planning Budget – Doug reported that one thing we're looking into is a bath/shower facility. If it was placed on the west end of the block building, that could serve campers and folks using the block building for other events. Discussion ensued regarding similar facilities at Elk Grove and one in Newton. Don provided a handout depicting a concrete pre-cast facility. George Dickerson predicted the costs of such a facility at about \$50-70,000.00. Kim believes it'll be closer to \$100k. Greg updated the board regarding George Dickerson's offer to run water into park. Details have been discussed and clarified. George would cover the labor costs, and now we're waiting on the cost of the needed materials from George. Specifically, the water would likely be run through the school foundation land and into the park, and a septic tank will be added because the well water at the park is not potable.

Capital Campaign Kickoff to raise \$50,000 for park equipment – Doug reported that the board very recently received a \$2,500 donation directly into its account. He's not sure where the money came from but will be looking into it. A Scag mower has already been purchased; a Gator or similar vehicle is still needed and we will want to purchase one at some point. \$6,200 has been raised through the concert, sale of the telephone poles, and the receipt of cash donations thus far.

Watercraft Rentals & Bait 2017 (Concessionaire or Internal?) – Doug indicated there is nothing new to report on this issue. For now, it is on the back burner. When we're ready, we have the grant proposal that was used by Jasper County Conservation to get its rentals up and running.

Creation of Dog Park – Doug will be speaking with the Foundation folks again. He asked, whether Confluence ever contacted Kum n Go about their potential participation? Kim doesn't know but she will follow up with Confluence.

Goose Hunt 10/22/16 Update – As many are aware, a letter to the editor was published in the local paper that criticized the park's recent goose hunts. Because the letter was rife with erroneous assumptions and incorrect information, Doug responded to the letter in kind. His letter responded directly to the erroneous assertions made in the original letter and corrected the record with known facts.

Stop Sign at Park Entrance – See "Announcements," *ante*.

Adjournment – Kim moved to adjourn. 2nd by Terry Edwards. Motion approved.