

# Colfax Park and Recreation Auxiliary Board

## March 7, 2018 Meeting Minutes

### I. Attendees & Guests

Doug Garrett	Terry Edwards	Shannon Harding
Pete Parvi	Dennis Farland	Don Edwards
Mary Dell Flattery	Kathy Dickerson	Kim Seebeck
Greg Rhames	Isaiah Jenkins	Rod Jenkins

### II. Topics for Discussion

**Agenda Approval** – Doug Garrett invited a motion to approve the agenda. So moved by Shannon Harding; 2<sup>nd</sup> by Terry Edwards. Motion approved.

**Guests** – Rod and Isaiah Jenkins attended and discussion concerned the Eagle Scout project to build a camping registration kiosk. The Jenkins' advised the project would be completed by May 1.

**Financials** –

**Account Balances as of 3/7/18:**

- Savings:
  - Balance: \$81,068.77
- Checking:
  - Balance: \$10,496.10
- Cash Accounts:
  - Petty Cash - Archery: \$250.00

Greg Rhames moved to approve the financials; 2<sup>nd</sup> by Mary Dell Flattery. Motion approved.

**Approval of Minutes from November 8<sup>th</sup> and February 7<sup>th</sup> Meetings** – Greg moved for approval; 2<sup>nd</sup> by Kim Seebeck. Motion approved.

## Committee Reports

- **Promotions Committee** –Mary Dell reported the concert date is now June 30, 2018. The bands have all agreed to the date change. Discussion ensued regarding advertising opportunities and costs related to promoting the concert and the City. Kim moves for the expenditure of \$2,736 to cover both the KCOB and Jasper County Advertiser costs; 2nd by Dennis Farland. Mary Dell noted the next Promotions Committee meeting will be held March 21<sup>st</sup>; all are encouraged to attend. Mary Dell further advised that Kim with the Thirsty Turtle has approached the committee about being a vendor at the June concert. Discussion ensued, including impressions of board members following a prior occasion wherein Kim/Thirsty Turtle provided the liquor at a concert. It was determined the Board needs to establish criteria for expectations of any vendor and to draft vendor contracts, etc. Shannon and Kim will meet and draft criteria for food and liquor concert vendors. Discussion was then initiated concerning the photo contest and framed photographs. Finally, Doug reminded the Board that the Kids Fishing Derby is slated for June 2<sup>nd</sup>, and the Colfax-Mingo 5th Grade outing will be held April 19 & 20.
- **Operations/Planning Committee** – Doug provided a handout regarding planning for QSP projects this summer. He advised that Denny Lester is going to try to get additional osprey nests up in about 2 weeks and can get posts ready at that time. Further discussion ensued regarding the various projects, including the need for further discussion concerning the proposed road behind Kum & Go. An Operations/Planning Committee meeting will be held next Wednesday evening March 14th at the park. Doug noted the need for a future discussion about potentially adopting state-park-like rules for “no wake” in the water, as well as restrictions on the removal of rocks, flowers and other organic materials from QSP.
- **Steering Committee** – Kim advised the letter to potential developers regarding possible interest is ready to go – it will issue the week of March 26th. A tour of QSP will occur Saturday, April 14<sup>th</sup> should any developer wish to come out and see the park in person. The committee will then follow up with those contacted for feedback.

## Old Business

**2018 concert/Relax in Colfax Promotion Budget Approval** - Discussion and budget approval occurred during Operation/Planning Committee report; see above.

**Update Iowa Tourism Grant Brochures/\$ 0 Cost/Due by June 30<sup>th</sup>** – The grant check is in the proverbial mail, and probably delivered to Don Edwards’ home. The cost of the 8,000 brochures (4,000 for QSP/4,000 for the City) is zero because it’s covered by the grant and City funds. The Promotions Committee will be working on the brochure to change up pictures and include the kayak rental info, remove any outdated sponsor information, and to acknowledge the Iowa Tourism Grant. The final brochure design will be subject to Board approval.

***Watercraft Rental Shelter Approval*** - \$724.20 is the estimated cost for materials from Menards for the construction of a kayak rental shelter. An additional \$500 would cover the cost of a concrete slab. Kim moves to spend up to \$1,200 to construct a shelter; 2nd by Don. Greg abstained. Motion approved.

***Eagle Scout Projects/Camping Registration Kiosk Budget Approval*** - Discussion ensued specifically as to funds for the project. The project budget is about \$1,000 to cover the needed materials and concrete. Greg moves to approve the expenditure of a maximum of \$1,000 to fund the project; 2nd by Kim. Motion approved. Doug indicated he will encourage completion of the project at an earlier date than that mentioned when the Jenkins' addressed the Board at the start of the meeting.

***Red Bridge Update/Boulder Contractors' Budget*** – As reflected in the handout provided for the Board's review, Boulder Contracting sent Phase I and Phase II estimates to move the Red Bridge off its piers and then to move it to Colfax. Doug reported Joe Otto is going to be applying for a grant through the state historical society (that would require matching funds) in order to move the bridge off its piers and onto land. Further, the Jasper Historical Foundation advised Joe he could use their 501(c)(3) to apply for grants such as this, thereby avoiding the necessity of creating a separate entity. There is nothing for the Board to vote on at this point as all actions planned are presently outside our domain or oversight. Doug inquired of the Board whether anyone is interested in pledging financial support for Joe's efforts to obtain the aforementioned grant, and to pooling those pledge funds together in the QSP Board's name. Further discussion ensued.

***Grant Applications Report:***

*Paint Iowa Beautiful/Interior Block Building Completion* – There has been no word yet on the latest Paint Iowa Beautiful grant.

*Trees Please/Trees Planting* – We have received the grant funds and will be putting a group together soon to perform the work in May.

*Prairie Meadows Community Betterment/Post & Cable Fence* – There has been no word yet.

*Wells Fargo Grant/Two Park Shelters* – Unfortunately, a grant was not awarded to QSP. The Board was advised by Wells Fargo that the project did not match the foundation's mission.

*Jasper Community Foundation/30 Picnic Tables* – Doug advised he has learned that U-line offers a product that's ready to assemble at a cost cheaper than materials

that can be obtained from Menards. All Board members agreed to the suggested change of vendors (the expenditure of funds was previously approved) for the picnic table materials.

***Partnering with City for New Tractor Purchase/\$5,000*** – Doug advised the Board of Bob Rhone’s request that the Board partner with the City to purchase a new tractor (handout provided). He reminded the Board that it had previously approved the expenditure of \$5,000 toward the purchase of a skid steer in partnership with the City. Rather than use the money to purchase the skid steer, however, the City would like to buy a new tractor. Discussion ensued regarding the uses of such a tractor in QSP. Shannon moves to pitch in \$5,000 toward the tractor purchase in partnership with the City; 2nd by Don. Motion approved.

***Rental Fee for Post Driver for Road behind Kum & Go*** – Doug reported that we have the posts and cables already. It was noted that the Board has not yet formally voted on approval of a road behind Kum & Go according to the secretary’s records. Doug suggests this item be tabled to the next Board meeting so that Kyle Ament and Pat Utz (both of whom have expressed reservations via email) can be present. All board members in attendance agreed. Don advised the Board that his nephews build fences for a living and have a post-hole digger – as a result, Don is now charged with speaking with his nephews about the possibility of them volunteering both their time and equipment for projects such as this.

***Expense to Pull Pump and Test Water on Large Well Head at QSP*** - Discussion was had regarding information provided by Bob Rhone at a previous meeting and the handout available for the Board’s consideration tonight concerning the possibility of a water source currently available inside QSP. Kim moved for the expenditure of up to \$550 in order to test the water obtained from the pump and to assess the pump’s present working condition; 2nd by Shannon. Motion approved.

**Adjournment** – Greg moves to adjourn; 2<sup>nd</sup> by Mary Dell. Motion approved.