

## Colfax Park and Recreation Auxiliary Board

### November 8, 2017 Meeting Minutes

#### I. Attendees & Guests

Doug Garrett	Greg Rhames	Shannon Harding
Pete Parvi	Dennis Farland	Terry Edwards
Karen Russell	Kathy Dickerson	Kent Deal
Mary Dell Flattery	Don Edwards	Jeff Davidson
Dave Mast	Linda Boddiker	

#### II. Topics for Discussion

**Agenda Approval** – Doug Garrett invited a motion to approve the agenda. So moved by Shannon Harding; 2<sup>nd</sup> by Kathy Dickerson. Motion approved.

#### Financials –

##### 10/12-11/8/2017:

- Savings:
  - Interest: \$20.63
  - Balance: \$81,010.82
- Checking:
  - Incomes:
    - Ag Lease: \$5,125.00
    - Recyclables: \$ 106.00
    - Donations: \$ 12.00
    - Interest: \$ 0.85
  - Expenses:
    - Park Improvements: \$1,138.20
    - Event Expenses: \$ 75.95
    - Sanitation: \$ 120.00
    - Utilities: \$ 127.02
  - Balance: \$3,803.31
- Cash Accounts:
  - Petty Cash - Archery: \$150.00

Kathy reported the need for a revision to account balances as of October 11, 2017, the last reported financials. Specifically, check number 1170 was written in the sum of \$3,426, but mistakenly recorded as \$3,246. The financial record has been corrected to reflect a deduction of \$180 from last month's treasurer's report to account for this transcription error.

Dennis Farland moved to approve the financials; 2<sup>nd</sup> by Kim Seebeck. Motion approved.

**Approval of Minutes from October 11<sup>th</sup> Meeting** – Karen Russell moved for approval; 2<sup>nd</sup> by Greg Rhames.

### **Committee Reports**

- **Promotions Committee** – Mary Dell Flattery reported that the committee tried a 50/50 Raffle at the Halloween Walk, but it was not profitable. However, the kids had fun and we handed out candy and some brochures. Doug and Kim have been looking into different bands for 2018. Doug reported that we put out on Facebook that we were looking for suggestions: Standing Hampton and Jason Brown were two of the bigger names suggested. Doug has been in contact with the people for Jason Brown, and Dennis has had discussions with them regarding sound needs. The band cost is \$3,500. Their stage is a semi-trailer with a roof (allows them to play in rain and includes lighting) and adds \$800 to the cost. Maly Sound is another \$800. Kim reported that a few members of the Board recently watched a Back Alley Jam rehearsal – they'd like to be a front band and they won't charge anything. One band member is a Colfax local: Dave Wolf. The band would consider its appearance a donation to the park. Dennis reported he is waiting to hear back from Richard Arndt and the Brew. All told, band costs are close to \$6,000. Based on what we received for sponsorships last year overall (\$5,000), Doug thinks these costs are do-able. He has talked to Ben at Beck's Hybrid and proposed that perhaps Beck's would like to increase their sponsorship level and do something for their top accounts in the area – like create a VIP area. Ben is going to talk to marketing staff – maybe Beck's will pay all those costs; we'll see what they come back with. Also, Doug is going to call back the gal from Jason Brown tomorrow to give them a commitment, if we're going that way because they need to know now. The dates originally proposed for the concert were June 23 (but conflicts with DSM art show) and June 30. June 30 was the date given to Jason Brown and Richard Arndt. Further discussion ensued. Greg moved to go forward with booking Jason Brown on June 30; 2<sup>nd</sup> by Kathy. Motion approved.
- **Operations/Planning Committee** – Doug reported this committee needs new leadership. We need to recruit people for planning, getting a game plan in place regarding projects, manpower, Saturday workdays, making sure we have the right tools,

materials, etc., to get projects done. Think hard and if you know someone, please put that name and info forward. Doug indicated that Kevin Hartgers will drain the water in the building before any possible hard freeze. The mower is over at Prairie Ag getting repaired and receiving its end-of-year maintenance service – it should be back possibly Friday. Greg reported three of the windows have been installed on the east end of the block building; Don Moss who used work for Greg and two of Don's friends got two windows framed in on far east side, and then Doug, Greg and volunteer Guy Gottschalk did another. Don Edwards will be doing some caulking, and painting the siding. Kent Deal indicated he will talk to his sons about helping with the window project because young folks and backs are helpful; Kim suggested Misha Seebeck may be able to help soon too since soccer is almost over. Lastly, Doug noted that Tony Edwards's painting efforts inside the block building look great.

- **Steering Committee** – Kim reported she sent out a revised draft of the letter of interest and got some feedback from Confluence for spurring development interest. She hopes to have it finalized soon, and to obtain some contact potentials from Confluence, clarifying so as not to commit us to anything, but rather to start a conversation about development.
- **Nominations Committee** – See above under “Operations/Planning.”

### **Old Business - Grant Updates**

***DNR Water Access Grant*** – No decision yet.

***Prairie Meadows Grant*** – Doug indicated they have run into a problem with the grant because Mid-American Energy has all sorts of limitations regarding how and where banners can be placed; they cannot be put on metal poles, nor over sidewalks. That means the planned banner locations are a no-go. Doug will be contacting Prairie Meadows tomorrow to find out if they want their grant money returned or if we can submit a change of some sort.

***Iowa Tourism Grant*** – This grant also involved money for banners and brochures so it too may be impacted due to the above. A decision will be made in December.

***Watercraft Rental*** – The executive committee is working on the contract for Greg's business, using the Iowa City contract with Fin and Feather as a template. It will go before the City Council in December. Greg reported that 16 boats have been ordered and he is offering a line of coolers and chairs, in addition to the watercraft. The business website is [Quarryspringsoutfitters.com](http://Quarryspringsoutfitters.com). Doug indicated Greg/QSO will be setting up on south side of boat ramp as you come into the park. So we'll be making that area ready,

and we're taking a look at possibly building a limited structure out there so a pop up tent doesn't have to be set up and used every day. That may also make the shelter something aesthetically pleasing.

**Boy Scouts** – Doug talked with the scouts and their dad recently. They're anticipating having the information sign/camping registration kiosk ready by April 1st – that is the goal.

**Archery Range** – Doug indicated we've had no calls and no interest of late. The sign on the door says to call the park number about using the range. Greg offered to call Matt Scotton at Kinetic Edge and see if his group wants to do a league again this year.

## **NEW BUSINESS**

**Beck's Lease Adjustment** – The lease has been adjusted to reflect the lease of 56 acres rather than 71 acres – a county assessor discrepancy. Doug took the document to Ben at Beck's this morning after Dave Mast signed off on the lease adjustment for the City. Becks did not ask for a refund of monies previously paid. The adjustment means the park's lease income will now be about \$14,000 a year, rather than \$17,500.

**Swap Meet** – Doug reported that he was approached by Bill Hansen about doing swap meets at the park. Hansen thought they could get 40 vendors that would pay \$35 each; they would probably want to do it once a month and set up in the area where the concert was held. Limited discussion ensued. Doug will get back to the Board when he has more information.

**Special Announcement** – Karen Russell is resigning from the Colfax PAB. She served from May 14, 2014, through November 8, 2017. The Board thanked Karen for her years of service to QSP. We'll miss her. The Board also offered its sympathies to member Pete Parvi on the recent passing of his brother.

**Adjournment** – Greg moved to adjourn; 2<sup>nd</sup> by Kent Deal. Motion approved.