

Colfax Park and Recreation Auxiliary Board

October 11, 2017 Meeting Minutes

I. Attendees & Guests

Doug Garrett	Greg Rhames	Shannon Harding
Pete Parvi	Karen Russell	Mary Dell Flattery
Dennis Farland	Terry Edwards	Dave Mast
Kent Deal	Pat Utz	Jeff Davidson

II. Topics for Discussion

Agenda Approval – Motion to approve agenda by Kent Deal; 2nd by Greg Rhames. Motion approved.

Guests – We had two guests this evening. The first was Denny Ransom from Carlisle, with the Central Iowa Kayak Anglers Group. The group has a Facebook page and has had a positive response from locals. Denny contacted Pat Utz about coming to speak this evening because the Central Iowa Kayak Anglers Group would like to put on a catch and release fishing tournament at Quarry Springs Park this spring. Discussion ensued. The date the group has in mind is May 19 – the Saturday before Memorial Day weekend. That date would allow them to set the holiday weekend as an alternate date in case of bad weather on May 19, the preferred date. Doug Garrett inquired into the number of participants? Denny estimated there may be between 20 to 30 participants. Particulars regarding start times and rules were discussed. Denny further noted that some participants will likely camp in the park the evening before.

The second guest of the evening was Tony Edwards. Tony spent time at the park as a youngster before it was a park. He is eager to volunteer and has offered to provide his painting skills. He has already filled lots of cracks and did some tuck pointing on the inside of the block building. Tony noted all the furnace vents have been fixed as well. Doug advised the Board that he has provided Tony with a key to the gate and the block building for ease of access. Tony has painted down to the fourth brick from the ceiling, and will cut a nice straight line. He's working on the west side of the wall now. Discussion ensued regarding paint color and/or a treatment for the metal door between the two sides of the block building.

Financials –

9/14-10/11:

- Savings:
 - Interest: \$19.97
 - Balance: \$80,990.19
- Checking:
 - Incomes:
 - Concert Ticket Sales: \$2,065.00
 - All Other Concert Sales: \$ 512.25
 - Camping Fees: \$ 50.00
 - Donations (all): \$1,143.25
 - Sale of scrap metal: \$ 421.07
 - Interest: \$ 0.97
 - Expenses:
 - Park Improvements: \$3,274.11
 - Concert/Event Expenses: \$4,539.00
 - Sanitation: \$ 360.00
 - Utilities: \$ 141.18
 - Postage/Advertising: \$ 72.94
 - Fuel: \$ 16.90
 - Balance: \$7,865.73
- Cash Accounts:
 - Petty Cash - Archery: \$150.00

Greg moved to approve the financials; 2nd by Kent. Motion approved.

Approval of Minutes from September 13th Meeting – Karen Russell moved for a correction: to delete her name appearing twice as a meeting attendee. With that correction made, Karen moved for approval of the September 13th minutes; 2nd by Pete Parvi.

Committee Reports

- **Promotions Committee** – Doug introduced the new chair for the Promotions Committee: Mary Dell Flattery. Mary Dell discussed the concert, the need for additional committee participants, and the possibility of building a collection box for cans to be donated for recycling. Discussion ensued. A design regarding the collection box is needed before any vote can be taken. Mary Dell reported the committee discussed other ways to earn money, including selling 50/50 Raffle at the Halloween Walk on

October 24 and the Christmas holiday event. Pat reported the QSP website has been renewed for another year following fee payment. Finally, Mary Dell reminded members that the Promotions Committee meets the 3rd Wednesday of the month.

- **Operations/Planning Committee** – Doug reported that he needs to touch base with Don Moss about getting the window frames in. Greg will reach out to him. Doug will also be contacting Kevin Hartgers about draining the lines and getting the east side of the building ready for the winter. He noted the Operations/Planning committee needs to be reformed, and a schedule should be created so that Saturday workdays can resume. The reformed committee should think about setting a regular meeting date and time.
- **Steering Committee** – Kim Seebeck is absent this evening due to a prior commitment. Thus, no report was provided.
- **Donation Committee** – Karen summarized the meeting she and Kim Seebeck had with Eben Van Dusseldorp and his son. Discussion ensued. No further action will be taken at this time.

Old Business - Grant Updates

Iowa Trails Grant – Doug reported we were not awarded an Iowa Trails Grant. Notably, it is not likely we will be awarded one as all of the successful grantee projects involved “rails to trails” projects throughout the state.

DNR Water Access Grant – Doug reported that Kyle Ament applied for this grant. A decision due in December.

Prairie Meadows Grant – Doug indicated work continues on developing designs for the banners, and the City logo design is still pending as well. He asked the Board to be thinking about how a portion of these funds could be spent in light of a change to the size of the banners that can be installed on the light poles, leaving the actual banner costs less than originally anticipated. Brochures were discussed.

Iowa Tourism Grant – The grant application has been submitted. A December decision is anticipated.

Watercraft Rental - One proposal by Quarry Springs Outfitters (QSO) was submitted in response to the recent RFP. The Executive Committee have not yet met together as a group, but have exchanged preliminary review emails. A discussion ensued regarding the City’s insurance carrier expressing a desire to see QSO carry double the amount of insurance coverage. However, it was pointed out that QSO’s policy limits were industry

standard according to its own insurance carrier, and matched those of the Fin n' Feather agreement previously made available to the Board. Notably too, Doug reported that Becks Seed carries the same coverage amounts as those reported by QSO. Discussion seemed to indicate that QSO would not be required to carry double that of other vendors who contract with the City despite the City's insurer's preference. The Executive Committee will need to meet and then advise QSO of its comments and/or any concerns, and then the proposal will go to the City Council for a vote.

Manatts Road Rock – Doug reported that 400 tons of rock was moved by Keith Russell. While rock has not been spread out for a parking lot yet, but the road beyond Kum n' Go is done.

Beach Development – Doug indicated he has not yet heard anything from National Guard, and we're still waiting for them to come out for a visit.

NEW BUSINESS

Boy Scout Campout October 14 & 15 – The Altoona troop will be out Saturday and Sunday. Two Eagle Scouts are supposed to be there so we may be able to get update on their project that is to include building a camping registration kiosk for the park.

Archery Range – By way of an update, there's a sign on the door to the Archery Range that says the folks can make an appointment to use the range by calling the park phone. For now, we're going to handle use of the Archery Range by way of appointment, rather than employing an individual to staff it.

Closing the Park – Doug reminded the Board about volunteers for closing or locking up the park in the evenings, and discussion ensued regarding Terry Edwards' offer to close up on his way home from work during the week. Weekends still require volunteer participation.

Adjournment – Greg moved to adjourn; 2nd by Mary Dell. Motion approved.